



**STEP 1:** Email all documents to: [info@expresstitleandtag.com](mailto:info@expresstitleandtag.com)

**STEP 2:** Receive fee quote via reply to original email. Mail packet after confirmation of accuracy and completion from our reply email.

Only use physical address for mailing if using FedEx/UPS. Physical address does not have a mail receptacle for U.S. Postal Service.

### CUSTOMER SERVICE AGREEMENT

Full Name:

Address:

City:  State:  Zip:

Phone No.:  Email Address:

Company/Dealer Name:  Contact Name:

### **Credit Card Agreement**

Express Title and Tag's service fee is \$50 for each transaction in addition to shipping and State of Alaska DMV Fees. Service and shipping fees are non-refundable. A 2% fee will be added to the total for a credit card processing fee.

Name on Card:

Credit Card No.:  Expiration:  CVC Code:

Billing Address:

City:  State:  Zip:

Signature:  Date:

My signature authorizes Express Tag and Title to charge my credit card for all fees associated with enclosed transactions.

### **Return Shipping Information**

Please select one shipping method below. Your credit card will be charged per your indication. All return mail will be sent to the address indicated below.

USPS Priority Mail \$20     USPS Express Mail \$40     FedEx (Billed by FedEx via credit card)

Check here if return address is the same as above

Return Mailing Address:

City:  State:  Zip:

### **Service Agreement**

By signing this form I understand, acknowledge and agree to the following: Express Title & Tags Fee Schedule; tracking of a package is my responsibility; I will provide accurate, complete information for the title and registration services. Any incomplete packages will be charged a \$10 document holding fee per week until all required documents are received.

Incomplete packages that cannot be processed will be charged the shipping fee and returned to sender.

Printed Name:  Date:

Signature: